

# LEON MITCHELL-LEWIS

Senior Design Draftsperson | ArchiCAD Specialist | Energy-Efficient Residential & Commercial Design  
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## PROFILE

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Design professional with over 40 years' hands-on experience in residential and commercial design, drafting and architectural documentation, gained alongside many of Perth's leading design and construction firms. Highly proficient in ArchiCAD (15+ years, current license, v29) with strong 3D visualisation skills using Twinmotion. Comfortable leading client-facing sketch design and concept presentation through to council-ready documentation, and experienced coordinating drawing office teams and external/offshore consultants from feasibility through to construction completion.

A HIA Green Smart Professional with a long-standing interest in low-energy and sustainable building design, and bring a creative, detail-driven approach to a high-end residential and boutique commercial portfolio.

## KEY SKILLS

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- ArchiCAD (15+ years' experience, own license, current v29) — modelling, documentation & scheduling
- 3D visualisation — Twinmotion
- Client-facing sketch design, concept presentation & planning meetings
- Council-ready (DA), Tender, Building Permit & Construction documentation
- Energy-efficient & sustainable design — HIA Green Smart Professional
- Coordination with offshore/external drafting teams & consultants
- Drawing office & design team management
- Residential (custom homes, two-storey, high-end renovations) & commercial documentation
- Time management, autonomy & deliverable-focused project delivery

## CAREER HISTORY

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### Principal — incite creative

*August 2011 – Current*

Self-employed design and documentation practice delivering bespoke residential, commercial, warehouse/showroom, tilt-up construction, car dealership, childcare, apartment, multi-unit and lifestyle village projects, including the Castletown Beach Resort Hotel.

#### Key responsibilities

- Lead client meetings and sketch design through to concept sign-off
- Production of design and construction deliverables across DA, Tender, Building Permit and Construction Packages
- Direct liaison with consultants and suppliers from feasibility through to project completion

#### Achievements

- Consistent track record of meeting all deliverable targets across a varied, high-value project portfolio

### Research & Design Manager — Switch Homes for Living (Pindan), Belmont WA

*July 2010 – August 2011*

Design and management of the display home product range.

**Key responsibilities**

- Coordination and liaison with all creative stakeholders and senior management
- Ensured design and construction compliance through to product delivery

**Achievements**

- Completed and commissioned display homes for Caversham, Alkimos, Lexia, Wandi and Woodvale

**Design & Drafting Manager — Addstyle Master Builders, Osborne Park WA**

*November 2009 – July 2010*

Design and management of additions and renovations ranging from \$150K to over \$1.8M.

**Key responsibilities**

- Met with sales teams and clients to produce design deliverables
- Managed drawing office output and documentation

**Achievements**

- Successfully delivered design intent through construction, to clients' satisfaction and approval

**CAD Manager – Senior Design Draftsperson — Design Inc Architects, Northbridge WA**

*March 2008 – November 2009*

Implementation and management of ArchiCAD process and templates.

**Key responsibilities**

- Coordinated ArchiCAD systems and managed CAD staff
- Ensured design and construction team compliance through to product delivery

**Achievements**

- Successfully delivered aged care, lifestyle village, apartment and mixed-use developments

**EDUCATION & CERTIFICATIONS**

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**Green Smart Professional** — HIA (Housing Industry Association), 2010

**Housing Consultant Certificate** — HIA (Housing Industry Association), 1990

**Estimating & Materials Certificate** — HIA (Housing Industry Association), 1989

**Low Energy Building Design Certificate** — HIA (Housing Industry Association), 1987

**Architectural Drafting & Building Studies** — Leederville Technical College, 1980–1983

**INTERESTS**

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Sculpture, model making

**REFERENCES**

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Available upon request